

Halcyon Yarn Guild Rewards

Application & Program Description

Organization Name:

Rewards checks will be made out to the Organization Name given above. Please note that checks will only be sent to official organization bank accounts and cannot be made out to an individual.

Address: *street/city/state/zip (country if outside of USA)*

Telephone:

Website:

Federal Tax ID Number:

Contact Person

Name:

Title:

Telephone:

Email:

Address (if different than above):

Please attach a copy of at least one of the following to verify the legitimacy of your organization: Copy of Non-Profit Certification, voided check, copy of bylaws or articles of incorporation. Please contact us if you would like to provide another form of verification.

Signature:

Date:

Please sign, date and return the application and required documentaion via one of the following:
Please keep a copy for your records.

Mail to:

attn: Guilds
Halcyon Yarn
12 School St.
Bath, ME 04530

email: service@halcyonyarn.com

fax: 207-442-0633

When your guild's application is received and approved we will notify the contact person above. Please contact service@halcyonyarn.com or call 800.341.0282 with question or to update information. We encourage you to notify your members of your guild's participation in this program. *Please be sure to remind them to identify themselves as a member of your specific guild when ordering so that your guild receives the full reward of membership.*

Halcyon Yarn is thrilled to help support the guilds and their many committed members who practice, teach, innovate, inspire, and love the fiber arts!

Please answer a few brief questions about your organization. Responses are optional and are used to better understand the needs and interests of our participants and to help us determine how to improve our programming support. All answers and information submitted are kept confidential. We truly appreciate your time and feedback.

Thank you for the opportunity to help support your guild ~ we look forward to getting to know you better!

- Approximately how many active members are in your guild?
- When was your guild established?
- What primary activities, events, or services does your guild provide to its members?
- What type of facility does your guild use for its activities?
- Does your guild have any distinct specializations or interests?
- Halcyon Yarn strives to offer the best possible selection of materials, and excellent service and support. Are there items or services you would like to see Halcyon Yarn provide?
- We would love to introduce your guild members to Halcyon Yarn and the Rewards program with an introductory coupon. We're happy to mail this to a list of guild members (please provide addresses) or to send a packet for distribution. *(We have a strict privacy policy and absolutely never sell, rent or share contact or customer information.)*
If you prefer to distribute directly, please indicate how many coupons we should send: _____

How does the Halcyon Yarn Guild Rewards program work?

The Basics

Guilds apply for and are accepted as members of the Halcyon Yarn Guild Rewards program.

When placing orders at Halcyon Yarn (which we hope you'll do often!) individual members of an enrolled guild identify themselves as a member of that particular guild and are matched up in our system.

At the end of each calendar year Halcyon Yarn totals up the individual member purchases for each guild and sends that guild a check for 5% of those sales.

(The fine print... in full size type!)

Halcyon Yarn offers 5% year-end cash-back to guilds when members make purchases at Halcyon Yarn and identify their membership in your guild. Individual guild members may place orders by any method, but must have a Halcyon Yarn customer number for sales to be tracked and payments credited. Payments will be made directly to the guild and the amount will be calculated as 5% of the total net sales of all affiliated individual member purchases during the previous calendar year. Shipping or special handling charges, sales tax, returns and credits, wholesale orders or orders placed on behalf of another organization or company do not count towards guild rewards. Payments are made by check and are distributed once annually in January. Rewards payments are not retroactive, but begin accruing as of the date of membership acceptance. In order to receive payment the guild must have completed an application and been accepted as a Halcyon Yarn Guild Rewards member, and have provided accurate and up-to-date contact information. It is the responsibility of each guild to update contact information as needed. Failure to do so may result in removal from the program and may require a new application to reactivate membership. If a guild receives no activity for more than two consecutive years the guild may be automatically removed from the program and may need to reapply. Halcyon Yarn may occasionally contact the guild to confirm information or to confirm membership affiliation. Although we have no intention of doing so, Halcyon Yarn reserves the right to refuse participation to any guild or member or to cancel this program at any time, for any reason.